West Point Loma Owners Association, Inc.

Property Address:
4532-4578 West Point Loma Blvd.
San Diego, California 92107

Board @ Wplhoa.org
Repairs @ Wplhoa.org

Correspondence To:
4542 West Point Loma Blvd.
San Diego, California 92107-1243

APPENDIX - FAST-TRACK PROCEDURE FOR SUBSTANTIALLY SIMILAR REPLACEMENT OF WINDOWS AND SLIDING GLASS DOORS

Replacing windows and sliding glass doors with ones that are substantially similar need not be complex or controversial. In September 2024, the HOA adopted this procedure applicable to replacement of windows and sliding glass doors on a fast-track basis.

1. Substantial Similarity

The replacement must be substantially similar to the original in terms of appearance to qualify for the fast track process. Replacements that are not substantially similar must go through the full, formal review process.

Replacement of single pane glass with double pane glass is treated as substantially similar in appearance.

The original glass has no noticeable tint. Replacement glass that, if observed from outside the unit, would have a noticeable tint (including from any anti-UV coating) will be considered on a case by case basis.

The original glass does not have a mirrored or reflective surface. These are not substantially similar. The full, formal review process is required.

The metal portions of existing windows and doors are a dark brown or bronze. For windows and doors viewable from the generally accessible common area, neither white nor black are substantially similar. For sliding glass doors for rear units only: brown is preferred but black or white are acceptable.

2. Completed Form

Submission of a completed ARCHITECTURAL & LANDSCAPING APPROVAL APPLICATION is required. However, the portion entitled “VII. IMPACT ON OTHERS” is not required.

3. Detailed Product Information

Detailed information about the replacement product must be supplied to the HOA.

This information must be specific both as to brand, model, and color. The HOA must be able to tell immediately from the submitted materials that the replacement is substantially similar. Lack of detailed information will result in rejection from the fast-track process.

The HOA will not conduct online research. A link merely to a retailer’s or manufacturer’s home page without a specific link to the model and color is not sufficient.

4. Licensed, Bonded, and Insured Contractor

Installation must be performed by a California licensed contractor. Owners shall not install replacements themselves.

The mailing address, telephone number, email address, and contractor's license number must be supplied to the HOA. The contractor must be bonded and insured. This information is available online at the CSLB.

5. Building Permits

The owner must obtain any required building permit from the City of San Diego. A copy must be submitted to the HOA upon commencement of the work.

6. Building Code

The complex was built in 1979-80. It has not been subsequently upgraded. The owner must research and comply with any applicable changes in the building codes.

7. Construction Debris

No construction debris of any sort may be placed in the dumpsters. Garbage fines apply and will be vigorously enforced.

8. Leaks

The owner is responsible for water leaks due to improper installation.

9. Absolute Discretion of HOA

In its absolute discretion, the HOA may require the full, formal review process.

(9/14/24)

Note:
In the event of a conflict, the foregoing is subject to the design provisions of the Quieter Homes program as approved by the HOA Board of Directors in 2026.
(10/31/2026)